

**COLUMBUS-STILLWATER COUNTY  
CITY-COUNTY PLANNING BOARD**

**Meeting Minutes**

**Tuesday, November 26, 2019 at 5:30 p.m.**

**Stillwater County West Annex Planning Department, 431 Quarry Rd**

**Members Present:** Heidi Stadel (President), Dennis Holten, Rod Fink, Webb Mandeville, Don Parks, and Shad Kienitz

**Members Not Present:** Kyle Stadel (Vice-President), Josh Daniels, vacant position to be filled by BOCC

**Staff Present:** Forrest Mandeville, Contracted Planner and April Limburg

**Guests:** Marissa Hauge, Columbus IGA

**I. CALL TO ORDER**

Heidi Stadel (President) called the meeting to order at 5:40 p.m.

**A. Public Comments.** Dennis let the Board know there will be an Open House on January 14, 2020 at City Hall from 6-8 pm in regards to the Trails Project.

**B. Disclosures of Conflicts of Interest and Ex Parte Communications.** Nothing at this time

**II. MINUTES**

Webb made a motion to approve the minutes of the September 24, 2019. Rod seconded; with all in favor, motion carried.

**III. NEW BUSINESS**

**A. December Meeting.** The December meeting is scheduled for December 24, 2019. The Board decided to cancel the meeting due to it being on Christmas Eve.

**B. Board Renewals.** April advised the Board there are some members who's terms will be up in January. They will be received an application to reapply and there will be a notice in the Stillwater County News. The goal is to have a full Board before the January meeting.

**IV. UNFINISHED BUSINESS**

**A. Signage.** Forrest went over with the Board a memo regarding signage regulations in zoning code for putting a sign on the roof of NAPA Auto Parts proposed by Marissa Hauge on behalf of the Columbus IGA. The Board discussed the busy intersection, possible stop light, and possible restrictions from MDOT. Dennis made a motion to table the discussion until the next meeting to look into the process more. Shad seconded; motion carried.

**B. Sibanye-Stillwater Mine Annexation Plan.** The Board looked over the proposed annexation plan. (See Planning Office for plan) Rod made a recommendation to the City Council

to approve the Annexation Plan for the Sibanye Stillwater Mine regarding COS 336559. Don seconded; motion passed. The Planning Office was asked to put together a letter of recommendation to the City Council.

**C. Subdivision Regulations.** The Board will review the Design and Improvement Standards at the next meeting.

**D. Interlocal Agreement.** The interlocal agreement is being reviewed by both the City and the County's Attorneys

## **V. ADJOURN**

With no more business, Don made the motion to adjourn. Rod seconded; with all in favor motion carried. The meeting was adjourned at 6:10 p.m.

The next regular meeting will be held Tuesday, January 28, 2020 5:30p.m. at the Columbus City Hall.

April Limburg  
Planning Tech